



**Edna Maguire Elementary School PTA
PTA Association Meeting
Wednesday, September 4th, 2019 8:45am**

Quorum was met based on the attendance of PTA executive board members, PTA members, Edna parents, Edna teachers, and Principal Leo Kostelnik

- 1. Call to Order and Welcome** at 8:45am by Michel Narganes
 - a. Michel introduced the 2019-2020 Executive Board members.
 - b. The June 5th, 2019 PTA Association meeting minutes stood as approved without additions or corrections.
- 2. Review of Updated Calendar:**
 - a. Michel reviewed the updated calendar which had been discussed at length during the August 28th Executive Board meeting. The main change was eliminating Mustang Stampede on October 6th. Kori motioned to approve the updated calendar, Rachel seconded, all approved, 0 opposed, 0 abstained.
- 3. Treasurer's Report:**
 - a. 2019-2020 Budget Approval: Chelsea presented the 2019-2020 budget which totalled \$170,840. She noted that the annual campaign was expected to raise around \$100,000, with Parent Parties, the Garden Faire and other fundraising events rounding out the total. As in previous years, a substantial part of the budget would be spent on the garden, followed by classroom support, programs, community events, inclusion events and other items. As the Stampede netted about \$15,000 last year, with the elimination of that event, Parent Parties and the selling of sponsorships for the Garden Faire were expected to make up the difference. Kori motioned to approve the budget of \$170,840, Karen seconded, all approved, 0 opposed, 0 abstained.
 - b. Release of Funds for 2019: Chelsea noted that \$73,000 in funds needed to be released for the remainder of 2019. Rachel motioned to approve, Kori seconded, all approved, 0 opposed, 0 abstained.
 - c. Checks Approval: Chelsea reviewed the checks written over the summer (2148-2154) totaling \$10,570.71. Shannon motioned to approve, Karen seconded, all approved, 0 opposed, 0 abstained. Chelsea also reviewed the checks written for the beginning of the current school year (2155-2158) totalling \$1,470.82. Kori motioned to approve, Shannon seconded, all approved, 0 opposed, 0 abstained.
- 4. Presentation of 2018/2019 Audit:**

Chelsea presented the audit for the January 1 - June 30, 2019 financial records. The records for the Union Bank savings account were correct and were substantially correct for the Union Bank checking account. For the latter account, four small checks totalling \$22.60 had been received late. Kori motioned to approve the audit, Karen seconded, all approved, 0 opposed, 0 abstained.



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5. Principal Report:

- a. Introduction of PTA Teacher Rep: Principal Kostelnik introduced kindergarten teacher Lisa Stapp as the PTA Teacher Representative. Ms. Stapp expressed the teachers' great appreciation for all the classroom support from the PTA.
- b. Focus for the year: Principal Kostelnik relayed that teaching teams at grade level were meeting on collaborative curriculum projects guided by the District's focus on "global studies". Teachers were working on curriculum through the lens of culturally responsive teaching - looking at how a class was conducted ensuring that everyone felt included. This included teaching through the lens of diversity, inquiry and equity, which was expected to help close the achievement gap.
- c. Staff Updates: Fourth grade teacher Katie Ward is on maternity leave, returning January 6th, 2020. Diane Estes is her well-qualified long-term replacement, who also has a background in special education. Third grade teacher Carrie Morgan had come down with an unexpected illness during the summer and would also be returning on January 6th. Given the suddenness, it had been difficult to find an acceptable long-term replacement, and interviews were still taking place. In the meantime, short-term replacement Alex Duvall, well-known at Edna, had been hired until a suitable long-term replacement could be found.
- d. Music Instruction: Edna's music instructor had unfortunately not been able to secure the right credentials in time to start the school year with Edna and had been recruited elsewhere. Some day-to-day substitutes were covering most of Edna's music needs with the exception of 3rd and 4th grade chorus which would be delayed until the new music teacher could be hired. Edna was currently interviewing for the replacement.
- e. Garden: Instead of two garden instructors as had been the case in the past, this year three highly qualified instructors were sharing the 40 hours of instruction every week. As such, most classes were being instructed at the whole class level with two instructors, the classroom teacher and a parent volunteer (with the exception of Kindergartners who would still be attending at the half-class level).
- f. International Potluck/IWG: The International Potluck, put on by the Inclusion Working Group, was a big success. The IWG, comprised of teachers, staff, and parents would begin meeting monthly during lunchtime to ensure the participation of as many teachers as possible.
- g. School Site Council: The Perception Survey results would be available soon. The Site Council would meet in Sept./Oct. to set goals to focus on areas of feedback from the survey.
- h. Zero Waste: The school was working hard to reach zero waste, but it has been complicated as the recycling industry goes through changes. The school currently has two bins for lunch - trash and compost, and is actively encouraging students to work towards zero waste with



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their lunches. While the ChoiceLunch food containers are compostable, they are unfortunately not accepted by the refuse hauler.

6. VP Reports:

- a. Community: The **First Day Coffee** event at the new picnic tables in the front of the school was greatly appreciated, and it was suggested a monthly such event be held there. Preparations were well underway for the September 4th **International Potluck**. The teachers and students were making posters and decorating table clothes. Three country tables with various crafts and activities for students would be set up, and there would be a Tae Kwon Do event and Scottish dancer performance. **Movie Night** - Ralph Breaks the Internet will be the movie. Volunteers will be in costumes during carline that week promoting the event.
- b. Fundraising: The Annual Campaign has raised \$39,600 so far, not including at least \$7,000 in matching funds. A number of great parent parties have been planned for the fall, and Garden Tiles are expected to bring in additional income. And, the selling of 347 1st day school supply kits this year (vs. 344 last year) raised \$1,787 for the PTA.
- c. Garden: Thanking the PTA, parents and students, Stacey relayed a lot of work had been done in the garden over the summer, including fixing a number of irrigation lines. On Sunday, September 8th, a Garden Work Party would take place from 9:30 to 12:30 to harvest produce. The produce would be sold at school on Wednesday, September 11th, as well as in small produce bags during carline. Stacey suggested forming a Parent Garden Committee to ensure the garden could benefit from the breadth of knowledge parents' had about gardening. A Garden Fair Committee would also be established.

7. KIDDO! Update:

Kiddo! Is pushing for donations until its quiet period begins with Back to School night. Donations are down this year, and Edna is at a 22 percent participation rate. Upcoming events in which Kiddo! will be represented include the September 14/15th MV Arts Festival and the September 29th MV Block Party downtown.

8. New Business:

Parliamentarian, Kori Stevensen, is stepping down from the board as she returns to graduate school. PTA members were encouraged to reach out to parents for a new parliamentarian who would be responsible for ensuring by-laws were followed and would be in charge of the nominating committee for next year's board.

PTA meeting adjourned at 10:00. Notes taken by Natasha Kindergarten.